

**NOTICE TO DISTRICT STAFF, PARENTS AND/OR GUARDIANS OF DISTRICT
STUDENTS WITH DISABILITIES REGARDING THE DISTRICT'S SECTION 504
POLICIES AND PROCEDURES**

If a parent or guardian of an Orange County Public Schools' student with disabilities wishes to request an impartial due process hearing to challenge a school district decision regarding the identification, evaluations and/or placement of a student the parent or guardian should do the following:

- File a request for an impartial due process hearing **in writing** with Harriet Brown, Esquire, Director, ESE Policy and Procedures, Orange County Public Schools, Education Leadership Center, Sixth Floor, 445 West Amelia Street, Orlando, Florida 32801